

URBAN DEVELOPMENT AND HOUSING DEPARTMENT
(Govt. of Rajasthan)
Food Building, Secretariat -302005
PH:- 0141-2385802

PREMISES REQUIRED ON RENT AT JAIPUR

Commercially approved Premises is required on Rent in Jaipur having carpet area of 5000-8000 sq.ft. in C-scheme or nearby area. Last date for submission of sealed Technical Bids and Financial Bids is 06/09/2019. Prescribed formats and other details may be downloaded from our Department website: www.urban.rajasthan.gov.in/udh. Documents related to Commercial use of premises must be enclosed with technical bid, otherwise the bid will be rejected out rightly.



(Hridayesh Kumar Sharma)
Joint Secretary-III

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HIRING OF PREMISES ON LEASE FOR REAL ESTATE APPELLATE TRIBUNAL

Sealed offers are invited in **Two Bid** system for acquiring commercial premises on rent in Civil Lines/C-Scheme or nearby area having 4 Rooms with attached toilets, PA Rooms and having carpet area of 5000-8000 sq.ft. for a minimum period of 5 years lease. The prescribed format of **Technical Bids & Financial Bids** may be downloaded from our website www.urban.rajasthan.gov.in/udh" and the offers are to be submitted in two separate scaled envelopes super scribed as Technical Bids and Financial Bids and both these bids to be put in one envelop super scribed as (Offer for office premises on Lease for REAL ESTATE APPELLATE TRIBUNAL. The name Address & mob. No. of bidders should also be mentioned on all envelopes. The offers should reach our Office on the above mentioned address by 06/09/2019. For Bids lost in transit and received late due to any reason, Department shall not be liable. Brokers will not be paid any Commission Department reserves its right to cancel any or entire offers without assigning any reason.


Joint Secretary-III

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IMPORTANT INSTRUCTIONS

1. Technical Bid is to be put up in envelope-1 duly sealed and super scribed as "**Technical Bid**" and mentioning your name, Address and telephone number thereon.
2. Financial Bid is to be put up in envelope-2 duly sealed and super scribed as "**Financial Bid**" and mentioning your name, address and telephone number thereon.
3. Both the Financial and Technical Bid envelopes are to be put up in the envelope-3 duly sealed and super scribed as "**Offer for Office premises for REAL ESTATE APPELLATE TRIBUNAL on lease basis**" and mentioning your name, address and telephone number thereon.
4. The envelope-3 should be sent to: **Joint Secretary-III**

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Last date by: 16/09/2019

5. Any offer received after this date and time shall not be considered.
6. Offers received through post should also reach before the stipulated last date. For offers lost in transit, Department will not be held liable.


Joint Secretary-III

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TECHNICAL BID

I. Details of the owner

1. Name and address:.....
.....
2. Telephone Number/Mobile Number:.....
E-mail ID:.....
3. Location of the plot/premises:.....
(Attach sketch Plan)
4. Floor of the offered premises:.....
(Ground Floor/First Floor/Second Floor/ Third Floor)

II. Details of the Locality:.....
(Near by _____ Landmark)

III. Details of the property

1. Carpet Area of the premises:sq.ft

Excluding (i) Bath room and lavatory (ii) Verandahs (iii) Corridors and passages (iv) Entrance hall and porches (v) Staircase and mum ties (vi) Shaft and Machine room for lift (vii) Air Conditioning Plant Rooms (viii) Shaft for sanitary piping etc.

2. If proposal is for ready built premises :Yes/No
Year of construction :.....
3. Whether parking space will be provided :Yes/No

IV. Terms of lease offered:

- (a) Minimum Period of lease : 5 years
- (b) Increase of rent after 2 years :.....@ 15%

V. Other facilities available:

- (a) Water availability (Whether Municipal water/bore well water)
- (b) Electrical Power phase and sanctioned load:.....
- (c) Lift facilities: Yes/No
- (d) Generator/Power back up: Yes/No
- (e) Fire fighting arrangements: Yes/No
- (f) Distance from bus station/Rly.Station/Air-port:.....
- (g) Type of flooring – Granite/Marble/Vitrified tiles/mosaic/ordinary flooring.
- (h) Age of building – Within 10 Years/10-20 years/20-30 years/above 30 years.
- (i) Natural light and ventilation: Yes/No
- (j) Whether premises is fitted with Air conditioners Yes/No
- (k) Whether premises is fitted with Furniture & Fixtures Yes/No
- (l) Located on Road side/Back side
- (m) Any other relevant information:.....

I/We confirm that all the above are true. We also confirm that we hold clear title to the property and all construction of the premises offered are carried out as per local rules and regulations. We have taken all the required permissions to build and operate this building. I/We also agree to provide space on the terrace of the premises (or at any other suitable area) for installation of **Antenna** or any other like device to facilitate the business operations of the Real Estate Appellate Tribunal without any extra charges.

Place:
Date:

SIGNATURE
Name:
Designation:
Duly authorized Attorney

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FINANCIAL BID

I. 1. Name and address of owner.....

2. Telephone Number/ Mobile Number.....

E-mail ID.....

3. Address of the property offered:.....
(GF/FF/SF/TF...)

II. Carpet Area of the Premises: _____ sq.ft. @ Rs. _____ per sq.ft

Excluding (i) Bath room and lavatory (ii) Verandahs (iii) Corridors and passages
(iv) Entrance hall and porches (v) Staircase and mum ties (vi) Shaft and Machine
room for lift (vii) Air Conditioning Plant Rooms (viii) Shaft for sanitary piping etc.

**The Bidder is advised to quote the rate which includes all the charges and make
specific mention of any other charges/taxes.**

III. Terms of lease:

(a) Period of lease: 5 Years

(b) (i) Increase of rent after 2 years : @ _____ %

(ii) Increase of rent after 5 years : @ _____ %

(c) Total Lease period

(Minimum lease period acceptable is 5 years)

I/We confirm to abide by standard lease agreement of the company, which shall be
compulsorily registered with the Registration Authority for a total period of lease in
one go. I/We agree to bear the registration charges on 50:50 basis.

Place:

Date:

SIGNATURE

Name:

Designation:

Duly authorized Attorney